

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: <div style="text-align: center;">St John the Evangelist Church, Kingston</div>	
If your organisation is part of a larger organisation, what is its name? Church of England	
In which London Borough is your organisation based? Kingston	
Contact person: Rev Vicky Maunder	Position: Vicar
Website: http://www.stjohnskingston.co.uk	
Legal status of organisation: Exempt or excepted charity	Charity, Charitable Incorporated Company or company number: XT28803
When was your organisation established? 14/07/1871	

Grant Request

Under which of City Bridge Trust's programmes are you applying? <div style="text-align: center;">Making London More Inclusive</div>		
Which of the programme outcome(s) does your application aim to achieve? Community buildings that are more accessible and as a result		
Please describe the purpose of your funding request in one sentence. To upgrade and make essential adaptations to the building, ensuring that no one is prevented from using it, specifically access ramps, toilets, kitchen, hearing system.		
When will the funding be required? 01/11/2018		
How much funding are you requesting? <div style="display: flex; justify-content: space-between;"> Year 1: £99,300 Year 2: £0 Year 3: £0 </div>		
Total: £99,300		

Alms of your organisation:

We are a parish church that has served its local community for almost 150 years. Alongside our role as a place of worship, our mission is To be an open, welcoming and inclusive place where all can be involved and find hospitality;

To be compassionate outward looking, concerned with people and with the care of the earth;

To raise awareness of the needs of others and to work for justice, equality, peace and sustainable living;

For our building to be a long term sustainable resource for the local community: redeveloped and equipped as a space for community activity, social connection, education, and other services for people of all ages and abilities, all faiths and none;

To support the needs of local people through the activities we run ourselves and in partnership with other organisations, particularly children and families, young people, older people and those who feel marginalised, isolated or simply lonely in society.

Main activities of your organisation:

As a church community we run our own regular schedule of events and workshops for children and families, isolated adults and the elderly. We organise large scale events in and around the church to mark national occasions, e.g. Royal Weddings, the WW1 Centenary, bringing together people of all faiths and cultures, and building community spirit.

We actively campaign and fundraise for charities and concerns both local, national and worldwide.

We offer a large multi-purpose community space available to all. Many diverse groups depend on our building, among them local schools, a special school for pupils aged 2-19 years, just 500 yards from the church, skills training for the unemployed, a social club for older people, Kingston University students, Adult Education classes, health and fitness groups, Morris dancers and a Youth Theatre.

As a parish church we offer a pattern of Sunday services and festival celebrations and the space is available for quiet reflection, as well as large public gatherings.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
0	3	17	100

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	

Summary of grant request

St John's church is not a fully accessible building. It has poor mobility access and facilities, only one non-accessible toilet, an unreliable hearing system and inadequate kitchen facilities. Thus, it doesn't meet the needs of groups of existing users and many more are prevented from using the space. This project addresses the recommendations from the 2016 Access Audit, funded by CBT.

The project will be sent out for tender to three or more contractors with the aim to deliver in 2019. We envisage that it will be managed by a freelance Construction Specialist; the alternative to engaging an external specialist would be to use the Design and Build route. This will be determined at the stage when tender plans are drawn up. The management of the scheme will be overseen by the Project Committee whose expertise covers: buildings and architecture, legal, compliance, marketing, project management and finance. The Committee meets monthly and is accountable to the Parochial Church Council and governed by a ratified Terms of Reference and reporting structure.

The project aims to make St John's church a more inclusive and accessible community hub for all. This will focus on enhancing the building to be safe and welcoming, with improved access throughout and warm sustainable facilities.*. Specifically, it will achieve:

- ? an accessible approach route into and around the church
- ? level thresholds to ensure that all necessary areas are reachable
- ? surfaces and flooring that do not impede wheelchairs, walking aids or strollers
- ? easy access to WC and baby-changing facilities
- ? upgrading the hearing enhancement system
- ? a refurbished, accessible kitchen

We will ensure that the refurbishment does not prejudice the character of the Grade II listed building, or increase the risk of long-term deterioration to the building's fabric or fittings.

(*In parallel to this application, and noting recommendations from the Eco-Audit, a self-funded works project to upgrade the heating, lighting, electricals and some flooring replacement will start in summer of 2018. Over £200,000 has been accumulated through community fundraising.)

Since 2011 St John's has been working on its Building Regeneration Project: planning and consulting, fundraising extensively, strengthening its governance and management skill-set, applying for grants etc. St John's has benefited from two successful CBT grant requests helping us come closer to our goal: Access Audit (2016) and Eco-Audit (2017). All these endeavours leave our Project Committee and Church Council extremely well placed to work within the City Bridge Trust's guidelines and take forward the work proposed.

This accessibility project will help St John's church come closer to the Trust's Programme Outcomes as well as its own vision of operating at the heart of the community and being inclusive to all. St John's community surveys have highlighted a great local need for its space that it currently can't meet. With proper refurbishment, church attendees, event/activity participants and hirers will increase and it won't physically fall as a public building.

Namely; groups that will be able to use the church more easily are disabled people, the elderly and those with hearing impairment, school pupils and students, playgroup attendees, the local Children's Centre and nurseries; those with mobility issues and wheelchair users from the Bradbury Centre for Assisted Living, Bedelsford Special School.

St John's:

- holds its management team responsible for overseeing accessibility issues and consulting users with disabilities
- welcomes people from all backgrounds and values diversity (a member of inclusive-church.org)
- values and supports volunteering (over 100 volunteers help run St John's)
- reduces its carbon footprint by adhering to The Church of England's Environmental Policy and is committed to implementing recommendations from CBT's Eco-Audit.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

None

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Create accessible approach routes into and around the church.

? **remodel external entrances and install safe ramps to create a safe and welcoming access into the building**

? **designate a blue badge parking area**

? **provide improved external signage to assist access for those with visual impairment**

Ensure that all public areas within the church are reachable for church users, volunteers and future employees

? **improve ramp access to the East End of the building to meeting room, chapel and office**

? **upgrade unsafe flooring tiles**

? **relocate and remove stepped access to the font**

Update and construct new toilet and baby-changing facilities

? **Update the existing single toilet at the rear as per the recommendations**

? **Install five new toilets, including one accessible cubicle, within the community area at the west end**

? **Baby-changing facilities, including an appropriate table, will be installed**

Improve facilities for the hearing impaired

? **upgrade hearing enhancement system**

? **provide training in its use for staff and volunteers**

? **provide signage throughout the church**

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Create accessible approach routes into and around the church

? **The general community will perceive St John's to be more open and welcoming**

? **Those with mobility issues will feel supported, be able to park at the church and feel confident they will be able to access the building easily**

Ensure that all public areas within the church are reachable

? **The community will comment on the safe, welcoming, inclusive gathering space**

? **Bookings from wider user groups will increase**

? **Bookings from Bedelsford Special Needs School, the Bradbury Centre for Assisted Living and Children's Centres and Nurseries will increase**

Construct step free access to WCs and baby-changing facilities

? **Bookings from groups involving children and babies will increase**

? **Bookings from Bedelsford Special Needs School, the Bradbury Centre for Assisted Living, Scouts, Children's Centres and Nurseries will increase**

? **The church will see an increase in general event bookings**

Improve facilities for the hearing impaired

? **Hearing impaired or older people will find it easier to hear and participate in services and events.**

? **The church can be marketed for hire to special needs groups eg Bedelsford Special Needs School which has a specific need for hearing enhancement facilities**

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

This work forms part of a larger regeneration scheme to modernise and improve the church, safeguarding it for the future and expanding its use as a flexible inclusive community space. We'll continue a programme of fund raising activities and grant applications to realise our vision. Ongoing maintenance is the responsibility of the church council; budgets are allocated for this purpose.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

3,000

In which Greater London borough(s) or areas of London will your beneficiaries live?

Kingston (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
External parking, cycle racks, upgrades to hand rails, signage and access foot path	4,200	0	0	0
Renovation and upgrade work to North Porch entrance (kitchen entrance)	15,500	0	0	0
Main entrance & East End, access and disabled ramps	25,000	0	0	0
Entrance lobby reconfiguration and adding internal glass portico	15,000	0	0	0
Re-positioning of font, hearing enhancement system	3,500	0	0	0
Renovation of toilet and meeting room lobby at rear	1,100	0	0	0
Building and drainage for accessible toilets in the main building (50% allocation)	11,000	0	0	0
Redesign and remedial work to 2 aisles each side of nave	14,000	0	0	0
Contingency, allowance to engage freeland construction specialist for build phase	10,000	0	0	0

TOTAL:	99,300	0	0	0
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Regeneration Fund (restricted) as at Dec 2017	204,506	0	0	0
2018 estimated net fundraising activity	10,390	0	0	0
	0	0	0	0

TOTAL:	214,896	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
None	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
As listed above in the total cost of the proposed project	99,300	0	0	0

TOTAL:	99,300	0	0	0
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: December	Year: 2017
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Income received from:	£
Voluntary Income	105,479
Activities for generating funds	15,345
Investment Income	0
Income from charitable activities	76,497
Other sources	3,151
Total Income:	200,472

Expenditure:	£
Charitable activities	3,873
Governance costs	47,134
Cost of generating funds	22,437
Other	10,480
Total Expenditure:	83,923
Net (deficit)/surplus:	116,548
Other Recognised Gains/(Losses):	0
Net Movement In Funds:	116,548

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	252,800
Long-term liabilities	0
*Total Assets (A):	252,800

Reserves at year end	£
Restricted funds	230,502
Endowment Funds	0
Unrestricted funds	22,298
*Total Reserves (B):	252,800

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
n/a	0	0	0
n/a	0	0	0
n/a	0	0	0
n/a	0	0	0
n/a	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Mrs Vicky Maunder**

Role within **Vicar**
Organisation: